



THE STREET THEATRE TECHNICAL MANAGER

Thank you for your interest in the **Technical Manager** position with The Street Theatre.

POSITION: Technical Manager

REMUNERATION: > \$90,000 plus 12% superannuation.

TERMS OF ENGAGEMENT: Three-year fixed term, Full Time (1.0FTE) capacity.

The nature of working for a theatre company and requirements of this position require a degree of flexibility, and will include days, evenings and weekends as part of the normal hours of duty for this position.

The Street Theatre is closed for four weeks over the Christmas/New Year period. Working days within that period are taken as paid Annual Leave.

WORK LOCATION: The Street Theatre, 15 Childers St, Canberra City, ACT.

ABOUT THE STREET

The Street Theatre is Canberra's award-winning home of live storytelling and performance. We commission, develop, produce and present live performance work that talks to who we are and the world around us. We curate a year-long program of diverse artforms and experiences. We work with many of the finest creative practitioners in the region as well as Canberra's creative diaspora.

Just as Canberra is considered a petri-dish for new policies, ideas and cultural products within the broader national landscape, The Street serves a vital role as a key investor in and generator of new work and regenerator of place and community within the nation's political heart.

The Street is an ACT Government Arts Centre, cultural leader and connector, and an essential contributor to the well-being of residents in the ACT and artistic vibrancy in the region. We acknowledge the Ngunnawal and Ngambri peoples as the Traditional Owners of the lands on which The Street Theatre stands and where we live and create.

For more go to www.thestreet.org.au

RELATIONSHIPS

REPORTS TO:	Artistic Director/CEO
SUPERVISES:	Casual Technical Staff
WORKS WITH:	Producers, Production Managers, Creative Teams, Stage Managers, Front of House, and Contractors.

OUR VALUES

<u>Excellence</u>	High quality and judicious choices to inform our artistic and production values
<u>Adaptability</u>	A robust risk culture to ensure resilience and sustainability in our work. Encouraging our people to think for themselves and adopt different methods in changing conditions
<u>Inclusion</u>	Socially diverse inclusion is inherent and intrinsic to the work we do
<u>Hospitality</u>	Practices of reciprocity, hospitality and responsibility embedded into all our work
<u>Courage</u>	A capacity and confidence to face difficult realities and challenges presented in the world and to turn those into productive outcomes
<u>Custodianship</u>	Place-based methods of honouring and respecting intergenerational legacies and futures.

POSITION OVERVIEW:

The TECHNICAL MANAGER is a key part of The Street team charged with managing day to day technical operations by ensuring our facilities and equipment are safe, well maintained and fit for purpose together with the effective technical management of all projects encompassing staff and contractors. The role works with production managers, stage managers and creative teams to deliver their artistic vision to the highest possible standards within the parameters set by the Company

The Technical Manager leads technical operations at The Street Theatre and ensures effective utilisation of people, resources, and systems. The role has two areas of responsibility:

TECHNICAL PEOPLE – coordinate and supervise, the delivery of technical operations of productions, performances, developments and events at The Street Theatre.

TECHNICAL EQUIPMENT - oversee the maintenance of The Street Theatre's technical and theatrical equipment and spaces and associated administrative responsibilities.

KEY RESPONSIBILITIES:

The role is responsible for overseeing core operations processes providing technical support in the planning and delivery of the Company's activities, including The Street's stage productions as follows:

Technical Management

- ❖ Provision of technical production support to all in-house productions, presented work, developments and other activity.
- ❖ Employ, lead and supervise casual technical staff and contractors.
- ❖ Provide accurate and timely reporting to assist project reconciliation and issue resolution.
- ❖ Manage restocking of Dressing Rooms, consumables, and stage management boxes.
- ❖ Maintain a register of employees and suppliers.

Theatre Premises Management

- ❖ Ensuring The Street theatres function efficiently and are clean and welcoming work spaces.
- ❖ Maintain all theatre spaces, technical and theatrical equipment to ensure The Street is in good working order and complies with relevant statutory requirements and industry standards.

Health and Safety

- ❖ Maintain The Street's WHS online platform and ensure the systems of work and the working environment of the employees are safe and without risks to health.
- ❖ Ensure productions/projects are undertaken in a legal and responsible manner and that The Street staff and Street users are advised of and comply with relevant legal, security and safety requirements.
- ❖ Ensure the correct use of all theatrical equipment.
- ❖ Oversee induction and training of staff including First Aid and Emergency Evacuation.

Administration

- ❖ Maintain The Street's asset register.
- ❖ Generate technical theatre plans, templates, and information sheets on specifications of venue and keep current.
- ❖ Revise, file, and maintain production and technical files, records, manuals and reports.
- ❖ Develop and improve The Street's technical and production systems and processes.
- ❖ Work in conjunction with other staff to update and maintain the content of The Street website specifically venue information, technical specifications, plans, and photos.
- ❖ Develop strong and positive relationships with theatre users.
- ❖ Liaise with Café Management and FOH regarding special requirements of productions and event functions.

Environmental

- ❖ Take reasonable steps towards minimising the environmental impact of the technical areas of the business to enable The Street to move towards sustainable environmental practice and performance.

SELECTION CRITERIA

CAPABILITIES AND COMPETENCIES:

- ❖ Relevant training and/or tertiary/professional qualification, demonstrated theatre technical experience, or an equivalent combination of both.
- ❖ Minimum of four years relevant industry experience.
- ❖ Medium-High level of competency and experience in lighting.
- ❖ Medium level of competency and experience in at least two of the following; AV, sound, stage operations, construction, rigging and production.
- ❖ Working knowledge of Workplace Health and Safety legislation and procedures that relate to the performing arts sector.
- ❖ Confident communicator able to tailor communication style to audience needs.
- ❖ Excellent interpersonal skills and a demonstrated ability to work individually and co-operatively as part of a small professional team to affect positive outcomes.
- ❖ Analyses issues from diverse perspectives, draws sound inferences from information available, practical problem solving with a can-do attitude.
- ❖ Demonstrated ability to work successfully in a multi-project environment.
- ❖ Proven ability to apply effective planning & organisational skills.
- ❖ Proficiency in Microsoft Office and other software packages incl. digital technologies and audio-visual applications, specifically QLAB, ETC lighting consoles and CAD.

DESIRABLE:

- ❖ A knowledge of and interest in contemporary theatre, music, and live performance including in the digital sphere.

The Street encourage applications from Aboriginal and Torres Strait Islander people, people with disability, mature age workers, people from diverse cultural and linguistic backgrounds and LGBTIQIA+ people.

HOW TO APPLY

To apply for this opportunity provide a cover letter including your ability to meet the key requirements outlined in the position description, and a current CV.

Address your application for the attention of
Caroline Stacey, Artistic Director/CEO The Street Theatre
and email application by **Sunday 19 May** to carolines@thestreet.org.au

For further information contact Caroline Stacey carolines@thestreet.org.au